

**IQAC MINUTES OF MEETING  
NOVEMBER 2023**




**GOVT.DENTAL COLLEGE AND HOSPITAL,AHMEDABAD**  
(NAAC ACCREDITED GRADE A+)

Govt. Dental College And Hospital ,Civil Hospital Campus Asarwa ,Ahmedabad Gujarat,India,380016  
Email-Id - gdchahmd@gmail.com Tel: +91-7922682060

Ref: 99

Date: 21-11-23

**CIRCULAR**

**IQAC Meeting**

Quarterly Internal Quality Assurance Cell (IQAC) meeting has been scheduled on 23<sup>rd</sup> November 2023, Thursday, 3 pm in IQAC room.

All IQAC members, department representatives and representatives of various committees are requested to be present to review clinical, academic and administrative functions from April to June 2023.

The agenda for the meeting are:-

- Evaluation of smooth functioning of Fellowship program.
- Discussion regarding remuneration of fellowship councilors.
- Planning for orientation of next batch of second year students and interns.
- Discussion on policy of casual leave card for interns and postgraduate students.
- Review mentor-mentee allotment for new batch of 2<sup>nd</sup> year students.
- Filling of AQAR.

Venue : IQAC room

Date: 23/11/2023

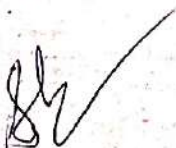
Time: 3:00 p.m.

  
IQAC  
Co-ordinator

  
IQAC  
Chairman

Copy to –

1. HOD of all departments
2. IQAC





GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
AHMEDABAD.



## MINUTES OF MEETING

**LOCATION: IQAC ROOM**

**DATE: 23-11-2023**

**TIME: 3pm**

### **AGENDA 1: Academic and clinical review**

Dr. Girish Parmar, Dean and Chairperson of IQAC started the meeting and took review of academic work done for both UG and PG students, patient OPD & patients treated in each department. Review was also done regarding waiting time for treatment in each clinical department.

### **AGENDA 2: Review of AQAR filling**

Filled AQAR was presented in front of IQAC. All the criteria chairperson presented all the details and documents uploaded in AQAR. Five important Achievements by IQAC were discussed and approved unanimously by the whole committee. Committee stressed on the proper formatting and quality of scan of uploaded documents. All uploaded documents in regional language were asked to be translated before uploading. Signatures of concerned authorities in each required documents was asked to be double checked. Queries from the different criteria were discussed and resolved.

Google form for the feedback on teaching and learning methodology was formulated and it was decided to take all the feedback through google form for transparent and unbiased responses from students.

Review of all the quality improvement programs was done and emphasis was given to promote more students for search projects.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





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AHMEDABAD.



### **AGENDA 3: Preparing for UG and PG DCI inspection**

Since Government dental college and hospital, Ahmedabad is having admissions of 125 undergraduate students due to EWP seats. Each Department was asked to go through DCI Performa to update regarding required instruments and staff.

### **AGENDA 4: Review of hostel allotment to new students**

Hostel allotment to new admission of 1<sup>st</sup> year BDS students was done and reviewed to complete satisfaction of students and parents.

### **AGENDA 5: Discussion about UGC NAAC Autonomy rules for college**

Dr. Santanu Chaudhary, member of IQAC displayed the importance of making the college autonomous. He explained in detail all the requirements and advantages, disadvantages of autonomous institute. He also gave example of government colleges which have become autonomous their working method. After thorough discussion it was decided to apply for the same after taking approval from all the IQAC members.

### **AGENDA 6: Planning for UG orientation Program**

Orientation program was planned for new 1<sup>st</sup> year, 2<sup>nd</sup> year and intern batch. Respective teachers were given responsibilities and it was decided to emphasize on policy of conduct, attendance policy. Due to discrepancy in CL of Intern students and biometrics done by them it was decided to form new Casual Leave policy for intern and post graduate students.

### **AGENDA 7: Review of sanctioned post of faculties in various department**

In lieu of upcoming DCI inspection, all the sanctioned post in various departments were reviewed. It was matched with the appointed staff. Department Head was instructed to write application demanding recruitment of newer staff members for the vacant post.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





**AGENDA 8 : Discussion regarding upcoming ethical committee meeting and review the topics to be discussed in the meeting**

Ethical committee meeting is planned on 13<sup>th</sup> October 2023 at 0.30am onwards to get ethical committee approval for research projects by interns, post graduate PHD scholars and staff of the institute. All participants, investigators, PHD researchers, respective HODs, PG// PHD guides concern with the study are to be informed to attend with all necessary documents and presentations.

**AGENDA 9 ; Review the suggestions given by External auditors**

Discussion with Administrative Officer, accounts department, central store and departmental store in-charge was done to evaluate and act upon the suggestions given by external audit team. It was decided to implement the given suggestion hence forth.

**AGENDA 10 ; Discuss the structure for re-numeration for fellowship programs**

Structure for re numeration for Chairperson, programme incharge, mentors and coordinators of fellowship programmes for both general dentistry and implant ology was discussed and finalized. It was decided that a proper format to be made and to be passed in upcoming RKS meeting to be held.

**AGENDA 11 Review equal distribution of staff during coming Diwali Vacation**

All department Heads were instructed to look after the uniform distribution of staff members in Diwali vacation for proper functioning of the department.

**AGENDA 12 ; Review the academic calendar for 2024**

Academic calendar prepared was reviewed and all criteria chairpersons, HODs, Committee Heads were assigned responsibilities to strictly follow the calendar.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





**AGENDA 13 : Review the rotation duty for evening duty in the hospital**

Review of evening duty of Staff, PG students and Nurses was done to ensure smooth functioning during festive season. It was instructed to be formed coordinating with the Diwali vacation of the faculties.

**AGENDA 14 : Review Biomedical waste management and Infection control**

Discrepancies were found in disposal of biomedical waste in many departments. All department Heads were instructed to assign duty to staff nurse of the department to look after proper biomedical waste management in their department. Instructions were also given to maintain standards of infection control according to NABH.

**AGENDA 15 : Planning for Fire safety and demonstration programme.**

Planning and coordination regarding fire safety lecture and demonstration to be conducted for students, nurses and class 4 was discussed.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





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## DECISIONS

Discussions on all the above agendas were done and the following dates were decided for the respective programs.

Program to be conducted	Date Of Program
Second BDS exam time table	11/12/23 to 19/12/23
CPR awareness Programme by NBEMS	6/12/23
Republic day celebration	26/1/23
Biometric enrollment of new PG students and faculties	20/1/24 to 24/2/24
Final BDS second term time table	
Hepatitis B vaccination for 1 <sup>st</sup> year students	16/2/24
Laying foundation for new lecture hall building	24/2/24

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





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### ACTIONS TAKEN IN LAST QUARTER (July-September 2023)

- 1) New evening duty list for month of August, September and October for staff, nurse, PG students and Interns was made.
- 2) PTM for 1<sup>st</sup> and 2<sup>nd</sup> year students was held on 24<sup>th</sup> July 2023
- 3) CDE on 'laser application in Dentistry' was conducted at GDCHA. Dr. Vivek Hegde was the speaker for the same.
- 4) Orientation program for New batch of Final year students and new Interns was done
- 5) Celebration of Anti ragging week and Anti ragging week was done from 12<sup>th</sup> august to 18<sup>th</sup> august 2023
- 6) Celebration of Teachers day was done on 5<sup>th</sup> September 2023
- 7) Independence day celebration was done on 15<sup>th</sup> August 2023
- 8) Second year second internal exam was taken as per university norms
- 9) Prelim exams for MDS part 1 was taken as per university norms
- 10) Ganapati celebration was done at Dental hostel by student committee for 19<sup>th</sup> to 22<sup>nd</sup> September
- 11) 11<sup>th</sup> National SOLA conference was conducted and hosted on 23-24 September 2023



Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





**IQAC MINUTES OF MEETING  
MARCH 2024**




# GOVT.DENTAL COLLEGE AND HOSPITAL,AHMEDABAD

(NAAC ACCREDITED GRADE A+)

Govt. Dental College And Hospital ,Civil Hospital Campus Asarva ,Ahmedabad Gujarat,India,380016

Email-id - gdchahmd@gmail.com Tel: +91-7922682060

Ref: 14

Date: 28/2/24

## CIRCULAR

### IQAC Meeting

Quarterly Internal Quality Assurance Cell (IQAC) meeting has been scheduled on 1st March, 2024, Friday, 11 am in IQAC room

All IQAC members, department representatives and representatives of various committees are requested to be present to review clinical, academic and administrative function of last quarter.

### The agenda for the meeting are :-

- Academic and clinical review of all departments.
- Formation of new IQAC committee
- Modification of various criteria committee
- Planning AQA for 2023-2024
- Review of Attendance of students ( Final Year )
- Planning of various programs for the academic year
- Discussion regarding PM-JAY service implementation

Venue : IQAC room, 6th floor , G+7 Building

Date: 01/03/2024

Time: 11:00 am

  
IQAC

Co-ordinator



Dean

Govt. Dental College & Hospital,  
Ahmedabad

Copy to-

- 1.HOD of all Department
2. IQAC
- 3.A.O
- 4.Student Section
- 5.Notice Board



GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
AHMEDABAD.



## MINUTES OF MEETING

**LOCATION: IQAC ROOM**

**DATE: 1-3-2024**

**TIME: 11a.m.**

### **AGENDA 1: Academic and clinical review**

Dr. Girish Parmar, Dean and Chairperson of IQAC started the meeting and took review of academic work done for both UG and PG students, patient OPD & patients treated in each department. Review was also done regarding waiting time for treatment in each clinical department.

### **AGENDA 2 : New infrastructure Plan of new building for lecture hall for students.**

For construction of new updated lecture halls for students, the new infrastructure plan was discussed . The requirement of students were considered as the priority while listing out the points for final lay out.

The plann was passed by the IQAC and was forwarded for further Government procedure.

### **AGENDA 3 : GDCHA was enrolled into the pilot project for NABET**

Enrollment of GDCHA was done for the pilot project for NABET ( National Accreditation Board for Education and Training) . The criterion for same was discussed by the committee members and the structure to complete the file with required data was prepared. The concerned faculties were informed about the required format and details. The dead line to complete the submission was decided by IQAC.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





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**AGENDA 4 : Formation of new IQAC committees and modification of various criteria committees.**

As few staff members of IQAC committee were retired from duty, formation of new IQAC committee was done by the chairman, coordinator and members of IQAC. Other few committees were also modified as per the need and requirements of the IQAC.

**AGENDA 5: International Women's Day celebration for the women staff**

Women empowerment committee presented the proposal for celebration of women's day in GDCHA. Different activities were planned including the woman guest speaker lecture for empowerment of women in all different aspects of their personal and professional life.

**AGENDA 6: Panning for One-year compulsory rotating Internship programme for recently passed final year batch**

Panning for One-year compulsory rotating Internship programme for recently passed final year batch from [11-03-24 to 10-03-25] was done. The tenure of their duties in different departments including peripheral duty was reviewed .

**AGENDA 7: Celebration of World Oral Health Day**

The world oral health day celebration was planned on 20<sup>th</sup> March 2024 by department of Public dentistry . They planned to organize competitions for UG and PG students and interns of institute to celebrate world oral health day to spread message among all. "A happy mouth is a happy body" was the theme and it was decided to prepare slogans writing, reels and chart-painting competitions in different 3 languages i.e. Gujarati, Hindi and English.

**AGENDA 8: Add-on course programme on Class-2 Composite Restorations for Final Year Students.**

Add-on course on Class-2 Composite Restorations by Department of Conservative Dentistry and Endodontics for Final Year Students was planned . The content and venue of the programme was discussed.

*Sima Odedra*

*Shikha Kanodia*

*Girish Parmar*

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person



Healthy mouth, Healthy body.



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**AGENDA 9: Faculty Development Programme by Proff. Dana York from USA**

The faculty development programme by Dr. Dana York, DDS, MS, PhD, President of European Medical Laser Association, USA was planned for recent advances in laser applications in cosmetic dentistry.

**AGENDA 10: Discussion and planning for tenure of Summer Vacation-2024 for staff.**

The planning for smooth running of clinical and academic aspect of institute during coming summer vacation of faculties. Even distribution of faculties during the both half of vacation was ensured by the IQAC.

**AGENDA 11: Anti-ragging Seminar.**

As per the DCI regulations on curbing the menace of ragging, a seminar on anti-ragging was organized by the IQAC of GDCHA for New first year students. DCI member Dr. Hiren Bhojak was invited as a guest speaker. Hostel wardens, Anti-ragging squad, Anti-ragging committee members and all other concerned staff and students were instructed to attend the seminar.

**AGENDA 12: Regarding Parents-Teacher Meeting [PTM] of Final year Students 2023-24 Batch.**

AGENDA 12: Hon' able Prime Minister of India will visit to Ahmedabad city on 06/05/2024 and 07/05/2024.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





**AGENDA 13: Final BDS prelim examination schedule.**

Planning of upcoming preliminary exams for final year students was done. Time table was suggested by exam committee was discussed and approved for both theory and practical exams. The approved time table was sent to student section for circulation to all department and students.

**AGENDA 14: Celebration of World Hypertension Day 2024 from 17<sup>th</sup> May 2024.**

As per the circular received from Directorate General of Health Services, Ministry of Health and family welfare , IQAC planned for celebration of World hypertension day 2024 on 31<sup>st</sup> March. The programme was decided to be conducted by the general medicine department. It was decided to encourage students to participate to bring awareness among all patients towards the hypertension and measures to control it.

**AGENDA 15: Celebration of World Environment Day 2024.**

Discussion for celebration of world environment day was done. The lecture followed up by tree plantation programme to be hosted by BJMC, Civil campus was discussed and facilities to attend the program along with managing the routine clinical work was emphasized,

**AGENDA 16: Blood donation camp.**

Blood donation camp was organized by Honorable lady Governor at Raj bhavan, Gandhinagar. Around 30 volunteer students took part into it. The planning of same was discussed and required preparations for the same was done by IQAC of GDCHA

**AGENDA 18: World Blood Donation Day.**

Cerebration of World blood donation day was planned on world blood donation day at Asmita Bhawan , Civil hospital campus on 14<sup>th</sup> July 2024

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





### AGENDA 19: International Yoga Day Celebration- 21<sup>st</sup> June 2024

Planning for celebration of International Yoga day celebration at college campus garden was done. All students, faculties, administration staff, home guards and Housekeeping staff were encouraged to participate in the celebration from 7am to 8 am.

### DECISIONS

Discussions on all the above Agendas were done and the following dates were decided for the respective programs.

Programs to be conducted	Date of Program
Nursing staff duty list for new OPD timing.	2 <sup>nd</sup> March 2024
International Women's Day celebration for the Women staff of GDCHA.	7 <sup>th</sup> March 2024
One-year compulsory rotating Internship program from [11-03-24 to 10-03-25].	11 <sup>th</sup> March 2024 to 10 <sup>th</sup> March 2025
World Oral Health Day.	20 <sup>th</sup> March 2024
Add-on course programme on Class-2 Composite Restoration by Department of Conservative Dentistry and Endodontics for Final Year Students.	5 <sup>th</sup> April 2024
Faculty Development Programme at Lecture Hall.	21 <sup>st</sup> March 2024
Summer vacation-2024.	12 April to 15 May 2024 ( 1 <sup>st</sup> half) 17 <sup>th</sup> May to 19 <sup>th</sup> June 2024 (2 <sup>nd</sup> half)
Anti-ragging Seminar.	27 <sup>th</sup> March 2024
Regarding Parents-Teacher Meeting [PTM] of Final year Students 2023-24 Batch.	6 <sup>th</sup> April 2024
Hon' able Prime Minister of India will visit to Ahmedabad city.	06/05/2024 and 07/05/2024



Dr. Sima Odedra  
IQAC Co-ordinator

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IQAC Chair-Person





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Final BDS prelim examination schedule.	13 <sup>th</sup> to 19 <sup>th</sup> June 2024
Celebration of World Hypertension Day 2024 starting from 17 <sup>th</sup> May 2024.	31 <sup>st</sup> May 2024
Celebration of World Environment Day 2024.	5 <sup>th</sup> June 2024
Blood Donation Camp.	15 <sup>th</sup> July 2024
Registration of PG students for year 2024.	12 <sup>th</sup> June 2024
World Blood Donation Day.	14 <sup>th</sup> June 2024
International Yoga Day celebration.	21 <sup>st</sup> June 2024

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





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AHMEDABAD.



### ACTIONS TAKEN IN LAST QUARTER (NOV-FEB 2024)

1. Fire Safety Demonstration Cum Training Program was held on 2<sup>nd</sup> December 2023.
2. Nursing staff duty list for new OPD timing was released on 1<sup>st</sup> December 2023.
3. CPR Awareness Programme organized by National Board of Examinations in Medical Sciences [NBEMS] was conducted on 6<sup>th</sup> December 2023.
4. Funding for Republic Day Celebration was collected on 24<sup>th</sup> January 2024.
5. OFSAMS -Biometric Enrolment of new PG Students was held from 22<sup>nd</sup> January to 24<sup>th</sup> February 2024.
6. Hepatitis B vaccination for the UG 1<sup>st</sup> year[1<sup>st</sup> dose] Students of Government Dental College and Hospital, Ahmedabad was given on 16<sup>th</sup> February 2024
7. IQAC Meeting to be conducted on 1<sup>st</sup> March 2024.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Girish Parmar  
IQAC Chair-Person





# GOVT. DENTAL COLLEGE AND HOSPITAL, AHMEDABAD

## ATTENDANCE SHEET

Agenda : IQAC Meeting

Date : 1/03/2024

Name	Designation	Department	Sign
Dr Shikha Kaur	Professor	Cos & Endo	Shikha
Dr. Sima Dabde	Professor	Oral Path.	Simadabde
Dr. Jignesh	Prof & HOD	OMR	Jignesh
Dr. Nupur Dhanraj	AP	Cos. & Endo.	Nupur
Dr. Nilam B. Bhandarkar	A.P	Periodontics	Nilam
Dr. Piyush Limde	AP	OMR	Piyush
Dr. Sonal Anchi	Prof & Head	OMFS	Sonal
Dr. Geeta A/Ken	Prof & HOD	Endo.	Geeta
Dr. Falguni Mehta	Prof & HOD	Orthodontics	Falguni
Dr. Janki Shah	HOD	Public Health Dentistry	Janki
Dr. Haresh Patel	A.P.	Gen Surg	Haresh
Dr. Smriti Patel	A.P.	Gen Anat	Smriti
Dr. Rina Christian	Tutor	Prosth	Rina
Dr. Karan Jivraj	AP (Dep.)	Ortho	Karan
Dr. Kirti Dulan	AP	Perio	Kirti
Dr. Zankhana Shah	Tutor	Perio	Zankhana
R. V. Chandhari	AO	Admin.	R.V.
Dr. Aditi Sathur	AHA	Admin	Aditi
Dr. Pankaj Parthasarathy	AP	Physiology	Pankaj

**IQAC MINUTES OF MEETING  
JUNE 2024**




# GOVT.DENTAL COLLEGE AND HOSPITAL, AHMEDABAD

(NAAC ACCREDITED GRADE A+)

Govt. Dental College And Hospital ,Civil Hospital Campus Asarwa ,Ahmedabad Gujarat,India,380016

Email-id - gdchahmd@gmail.com Tel: +91-7922682060

Ref: 44

Date: 26/6/24

## CIRCULAR

### IQAC Meeting

Quarterly Internal Quality Assurance Cell (IQAC) meeting has been scheduled on 27<sup>th</sup> June, 2024, Thursday, 11:30 am in IQAC room.

All IQAC members are requested to be present to review clinical, academic and administrative functions of last quarter.

The agenda for the meeting are :-

- Reformation of IQAC and various other committees
- Clinical and academic review of all departments.
- Review of AQAR filling for the academic year 2023-24
- Discussion regarding special leave for faculties & students
- Distilled water plant installation
- Discussion of issues related to dental chair
- Maintenance of RO plant

Venue : IQAC room

Date: 27/6/2024

Time: 11:30 am

*Becho*

IQAC  
Co-Ordinator

*JHC P.H. 27/6/24*

Dean  
Government Dental College & Hospital  
Ahmedabad



GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
AHMEDABAD.



## MINUTES OF MEETING

**LOCATION: IQAC ROOM**

**DATE: 27-6-2024**

**TIME: 11a.m.**

### Discussions

#### **AGENDA 1: Academic and clinical review**

Dr. Rupal Shah, Dean and Chairperson of IQAC started the meeting and took review of academic work done for both UG and PG students, patient OPD & patients treated in each department. Review was also done regarding waiting time for treatment in each clinical department.

#### **AGENDA 2 ; Review the Plan for AQAR filling for year 2023-24**

Various criterion committee members were instructed to start submitting the required data for uploading of AQAR as per the format given.

#### **AGENDA 3 : Discussion regarding special leave for faculties and students.**

The specific criterias for taking special leave for faculties were discussed. As per the Government Regulations 30 special leave for faculties were permitted. Prior communication with application and details for special leave were made mandatory with the signature of HOD and Dean of the institute for smooth running of all departments. A new format and structure for Interns for their 12 casual leaves and any additional leave without pay was prepared and passed by the IQAC.

#### **AGENDA 4 : Installation of distilled water plant in all clinical department**

To provide sufficient quantity of distilled water, new distilled water plant were arranged through donations. The installation for same was planned and regular maintenance policy for same was discussed.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Rupal Shah  
IQAC Chair-Person





GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
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### **AGENDA 5 : Revision of different IQAC committee**

As retirement of Dean Dr.Girish Parmar the new Dean Dr.Rupal shah madam was made IQAC chairperson. Other committee were also revised as per the requirements.

### **AGENDA 6: Add-on course on “COMMUNICATION: KEY TO ORAL HEALTH EDUCATION”**

Department of Public health dentistry presented the proposal of an Add on course on “Communication : Key to oral health education” for second BDS students. The programme was designed in a way that students are sensitized for proper communication by history taking for early diagnosis of any oral health condition.

### **AGENDA 7: Planning for Value-added course on SANSKODHAN -Research Methodology for Interns and PGs**

GDCHA is the institute that promotes and provide the environment for research to its undergraduate and post graduate students. To fulfill that intention, The public health dentistry department of GDCHA proposed for a value added course on “SANSKODHAN- Research Methodology” for Interns and PG. The programme was planned for 2 days- 8<sup>th</sup> and 9<sup>th</sup> July 2024. The content of the course was discussed and final content was agreed upon by the IQAC.

### **AGENDA 8 : Planning of lecture on Professional Ethics for Interns and PG Students.**

Ethics is the one of the foundational value of GDCHA. For students to follow the same in their regular practise a lecture on “Professional Ethics in Dentistry” was planned and proposed by Department of Public health dentistry. Dr. Sajan Pandya presented the outline of his presentation and highlighted the importance of same for students.

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Rupal Shah  
IQAC Chair-Person





GOVERNMENT DENTAL COLLEGE AND HOSPITAL,  
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**AGENDA 9: Planning of a Field trip to Museum of Anatomy Department, BJ Medical College, for first year BDS Students.**

A Mandatory field trip to the Museum of Anatomy department , BJ Medical college was planned and proposed by department of General Anatomy, GDCHA. The idea was to offer variant aspects of spatial idealization of head and Neck anatomy as well as it provide profound knowledge of different sub-divisional Anatomy.

**AGENDA 10: Planning for Lecture on Mental Health Awareness for Students**

Mental health being critical for overall health and well being of the students, GDCHA promotes and organizes various lectures on mental health awareness. One such programme was planned by IQAC on the topic : “ Depression, Anxiety, Stress & suicidal tendency : Lets talk about it”. Dr. Parth Pandya from the department of Public health dentistry was instructed to present same in IQAC and the same was finalized to be conducted on 19<sup>th</sup> July, 2024.

**AGENDA 11: Planning A value-added course on “Forensic Odontology” for 3<sup>rd</sup> year UG Students.**

Department of Forensic odontology , GDCHA proposed a value added course on “Forensic odontology” for 3<sup>rd</sup> BDS students. Dr. Jaishankar Pillai presented the various topics to be included in the lecture. Dr.ARjun Kundu was decided to be invited as guest speaker for the course along with Dr. J.P. Pillai.

**AGENDA 12: Planning for Second year Preliminary exams**

Time table for 2<sup>nd</sup> year Preliminary exam was proposed by the student section and was passed by the IQAC for circulation among the students and faculties in all departments

Dr. Sima Odedra  
IQAC Co-ordinator

Dr. Shikha Kanodia  
IQAC Director

Dr. Rupal Shah  
IQAC Chair-Person







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**AGENDA 13: Celebrating and Organizing “Patient Awareness Program” by Department of Periodontology.**

To increase the awareness of Oral hygiene maintenance and regular dental check up one “Patient Awareness Program” was proposed by department of Periodontology. It was discussed and approved by the IQAC.

**AGENDA 14: Departmental Posting of Training in General Dentistry [July 2024 to Dec 2024].**

As the admission in new batch for the Certificate course in General Dentistry their allotment to various department was discussed. The mentors for the programme was decided and program coordinators were finalize for effective and smooth training of the students.

**AGENDA 15: Orientation programme for PG part-1 Students, Interns , first year ,second year and third year BDS students**

As the start of new academic year for all batches in coming quarter, planning for ornamentation of 1<sup>st</sup> year BDS to Postgraduate part 1 was planned and details of same was discussed.

**AGENDA 16: Special leave policy for Faculties and Post Graduates.**

As per the Government rule the special leave policy for Faculties and postgraduate students was prepared and passed by the IQAC

**AGENDA 17: Planning for upcoming Diwali vacation-2024 for staff**

Planning for equal distribution of staff during upcoming diwali vacation was discussed to manage clinical and academic activities of the departments

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### AGENDA 18: Anti-ragging Seminar.

GDCHA is an institute with strict implementation of Anti ragging policy. As per the DCI norms, with admission of new first year students the Anti-ragging seminar was planned to be organized in month of October by IQAC. Dr. Bharat Patel was decided as the guest speaker for same.

### AGENDA 19: Programme on Dentistry in USA for Interns.

To promote and support UG and PG students of GDCHA to study and work abroad, seminar on "Dentistry in US" was planned by the IQAC. International speaker from US was decided to guide and support students about the whole procedure and requirement for study and practise dentistry in US.

### AGENDA 20 : IQAC Meeting.

Agendas for next IQAC meetings were discussed. Various new committees were instructed to update the required data to upload for AQAR.



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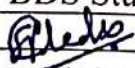


## DECISIONS

Discussions on all the above agendas were done and the following dates were decided for respective programs.

Programs to be conducted	DATE OF PROGRAM
Add-on course on "COMMUNICATION: KEY TO ORAL HEALTH EDUCATION" for all the 2 <sup>nd</sup> year BDS Student.	4 <sup>th</sup> July 2024
A value-added course for Interns and PGs on San Shodan Research Methodology.	8 <sup>th</sup> and 9 <sup>th</sup> July 2024
Organization of lecture on Professional Ethics for Interns and PG students.	12 <sup>th</sup> July 2024
Field trip to Museum of Anatomy Department, BJ Medical College, Civil Campus for first year BDS Students.	15 <sup>th</sup> July 2024
Lecture on Mental Health Awareness for students of 2 <sup>nd</sup> year BDS, Internship, Programme.	19 <sup>th</sup> July 2024
A value-added course on "Forensic Odontology" for 2 <sup>nd</sup> year UG Students.	15 <sup>th</sup> July to 25 <sup>th</sup> July 2024
Second year BDS Prelims time table.	6 <sup>th</sup> August to 17 <sup>th</sup> August 2024
Celebrating and Organizing "Patient Awareness Program" by Department of Periodontology.	1 <sup>st</sup> August 2024
Departmental Posting of Training in General Dentistry [July 2024 to Dec 2024].	1 <sup>st</sup> July to 31 <sup>st</sup> December 2024
Orientation programme for PG Part-1 Students.	5 <sup>th</sup> September 2024
Special leave policy for Faculties and Post Graduates.	5 <sup>th</sup> September 2024
Orientation programme for Second year [2024-25] BDS Students.	23 <sup>rd</sup> September 2024



  
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Orientation programme for Interns [2024-25].	3 <sup>rd</sup> October 2024
Diwali vacation-2024.	25 <sup>th</sup> October to 10 <sup>th</sup> November 2024[First Half] 12 <sup>th</sup> November to 28 <sup>th</sup> November 2024[Second Half]
Taking IN Charge as warden of girls' hostel.	4 <sup>th</sup> October 2024
Anti ragging Seminar.	14 <sup>th</sup> October 2024
Orientation programme for First year [2024-25] BDS Students.	14 <sup>th</sup> October 2024
Orientation programme for Third year [2024-25] BDS Students.	15 <sup>th</sup> October 2024
Programme on Dentistry in USA for Interns	24 <sup>th</sup> October 2024
IQAC Meeting.	11 <sup>th</sup> November 2024

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### ACTIONS TAKEN IN LAST QUARTER (MARCH-JUNE 2024)

1. First Terminal Examination marks for Final Year Student was submitted on 4<sup>th</sup> March 2024.
2. Nursing staff duty list for new OPD timing was issued on 2<sup>nd</sup> March 2024.
3. International Women's Day for Women staff of GDCHA was celebrated on 7<sup>th</sup> March 2024.
4. One-year compulsory rotating Internship program from 11<sup>th</sup> March 2024 to 10<sup>th</sup> March 2025.
5. World Oral Health Day was celebrated on 20<sup>th</sup> March 2024.
6. Add-on course programme on Class-2 Composite Restorations by Department of Conservative Dentistry and Endodontics for Final year Students was conducted on 5<sup>th</sup> April 2024.
7. Faculty Development Programme was organized on 21<sup>st</sup> March 2024.
8. Summer vacation was given from 12<sup>th</sup> April to 15<sup>th</sup> May 2024[First half] and 17<sup>th</sup> May to 19<sup>th</sup> June 2024[Second half].
9. Anti ragging seminar was conducted on 27<sup>th</sup> March 2024.
10. Parents-Teacher Meeting [PTM]of Final year Students 2023-24 Batch was held on 6<sup>th</sup> April 2024.
11. Circular regarding Voting was released on 18<sup>th</sup> April 2024.
12. Hon' able Prime Minister of India visited Ahmedabad city on 6<sup>th</sup> and 7<sup>th</sup> May 2024.
13. First BDS Prelim examination was conducted from 13<sup>th</sup> to 19<sup>th</sup> June 2024.
14. World Hypertension Day was celebrated on 31<sup>st</sup> May 2024.
15. World Environment Day was celebrated on 5<sup>th</sup> June 2024.
16. Blood Donation Camp was organised on 15<sup>th</sup> July 2024.
17. Registration of PG Students for the year 2024 was done on 12<sup>th</sup> June 2024.
18. World Blood Donation Day was celebrated on 14<sup>th</sup> June 2024.
19. International Yoga Day was celebrated on 21<sup>st</sup> June 2024.

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INTERNAL QUALITY ASSURANCE CELL

Sr. NO.	Name	Designation in Committee	Designation in Organization	Meeting Circular receiving sign
1.	Dr. Rupal Shah	Chairperson	Dean & Additional Director(Dental)	
2.	Dr. Shikha Kanodia	Director	Professor, Conservative Dentistry & Endodontics	<i>R. Shah</i>
3.	Dr. Sima Odedra	Co-ordinator	Professor and Head, Oral Pathology and Microbiology	<i>Shikha</i>
4.	Dr. Falguni Mehta	Member	Professor & Head, Orthodontics and Dentofacial Orthopedics	<i>Shikha</i>
5.	Dr. Jigna Shah	Member	Professor & Head, Oral Medicine & Radiology	<i>26/06/24</i>
6.	Dr. Geeta Asthana	Member	Professor & Head, Conservative Dentistry and Endodontics	<i>26/6/24</i>
7.	Dr. Shantanu Choudhari	Member	Professor & Head, Pediatric Dentistry	<i>26/6/24</i>
8.	Dr. Sonal Anchalia	Member	Professor & Head, Oral and Maxillofacial Surgery	<i>26.6.24</i>
9.	Dr. Janki Shah	Member	Assistant Professor and Head in charge Public Health Dentistry	<i>26/6/24</i>
10.	Dr. Hemal Agrawal	Member	Professor, Prosthodontics and Bridge	<i>26/6/24</i>
11.	Dr. Harshad Patel	Member	Assistant Professor, Head in charge, General Pathology	<i>26/6/24</i>
12.	Dr. Kirti Dulani	Member	Assistant Professor, In Charge Periodontology	<i>26/6/24</i>
13.	Dr. Piyush Limdiwala	Member	Assistant Professor, Oral and Radiology	<i>26/6/24</i>
14.	Dr. Nupur Dhanak	Member	Assistant Professor, Conservative Dentistry & Endodontics	<i>26/6/24</i>
15.	Dr. Aditi Sadhu	Member	Assistant Hospital Administrator	
16.	Dr. Dhara Shukla	Member	Alumni, Private practitioner	
17.	Mr. Rajesh Chaudhari	Member	Administrative officer	
18.	Dr. Rajvi Doctor	Student Member	Post Graduate Student	
19.	Vaidehi Modi	Student Member	Under Graduate Student	
20.	Neelang Raval	Student Member	Under Graduate Student	
21.	Mr. Parsotam Solanki	Parent Member	Job in Private Sector	
22.	Mr. Naresh Sharma	Member	Industrialist and Trustee, Jagannath Temple	