BASIC LIFE SUPPORT AND CPR TRAINING 26,27 SEPTEMBER 2019

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Government Dental College and Hospital Ahmedabad

No. DCH/ Dean/ 95 /2019 Govt. Dental College and Hospital, Ahmedabad-16 Date: 25/09/2019

CIRCULAR

As per the NABH protocol, we have arranged BLS training on 26^h & 27th September 2019. All the teaching staff, PGs, and non teaching staff (Technicians, Administrative, Housekeeping and Nursing) are instructed to attend the lecture and training on mentioned as below and are mandatory.

Sr. No.	Lecture and Training	Place	Time
1	Lecture of BLS	Lecture Hall 1 at GDCH.	9:45 am
2	Hands on training	Emergency (EMD) EMD	3:00 pm to 4:00 pm (Hands on training will be divided

Participants who are coming on 26th September 2019 morning session are only permitted for Hands on training in afternoon session and same will be applicable for 27th September 2019

All HODS's to manage the Department in a way that all staff attends the training in either of the above slot.

All HOD's have to formulate a table as mentioned below for all department staff to attend the training on 26th and 27th from 2pm -3pm and 3pm -4 pm and submit to the COP chairperson (Dr Jigar Dhuvad) before 9:30 am on 26th September, 2019.

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			Time slot	
Serial Number	Name of staff and designation	Date	Time side	

Please schedule the dates and time in your calendar.

Please note these training are mandatory.

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Dental College

Govt. Dental College & Hospital, Ahmedabad

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Copy to:

All Departments (HODS/ in charges) - for propagation and implementation.

- A.O.
- Notice Board of all the department



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Date 26/09/19

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GOVERNMENT DENTAL COLLEGE AND HOSPITAL, AHMEDABAD

No. DCH/ Dean/) © 6 /2019 Govt. Dental College and Hospital, Ahmedabad-16 Date: 16/10/2019

CIRCULAR

Good Clinical Practice CDE Programme

Govt. Dental College Ahmedabad is organizing a CDE scientific session on Good Clinical Practice as a part of Innovation Ecosystem program. All post graduate students will attend the same. Details are as follows.

Date: 21/10/2019

Venue: Lecture Hall-1

Speaker: Dr. Jigna Shah

Time	Topics
9.00 am to 9.30 am	Registration
9.30 am to 10.15 am	Introduction, Research proposal, Ethical Part
10.15 am to 11.00 am	Informed Consents, Record Keeping
11.00 am to 11.15 am	Tea Break
11.15 am to 12.30 pm	Clinical Trials

All post graduate students' registration is compulsory. All participants will be provided an Ecertificate for the same.

Dean

Govt. Dental College and Hospital



			Good Clinical Prac For PGs a Govt. Dental College & Date: 21/	and Staff Hospital Ahmedabad	
	Sr. No.	Name	Designation	Department	Signature
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COURSE Good Clinical Practice INSTRUCTOR: Dr. Jigha Shah DATE: 21/10/2019

PLEASE TICK YOUR RESPONSE

4. HOW WAS THE COURSE ORGANIZATION?	Ø		
3. INSTRUCTOR'S EFFICIENCY IN TEACHING 4. HOW WAS THE COURSE ORGANIZATION? 5. HANDS ON TEACHING?	Ø		
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COURSE: Good Clinical Practices. INSTRUCTOR: Dr. Jigna Shah. DATE: 21/10/2019

PLEASE TICK YOUR RESPONSE

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No. DCH/18/2020

Office of Dean

Govt. Dental College and Hospital,

Ahmedabad-16

Date: 03/02/2020

CIRCULAR

An Induction training programe has been organized for all the newly joined "Faculty Staff" to orient them to the functioning of the institute.

All the newly recruited Cl-1 and Cl-2 Faculty Staff are requested to attend the same

Date : 05/02/2020

Time: 11:00 to 12:00 PM

Venue: Lecture Hall no. 1

Dean

Govt. Dental College & Hospital, Ahmedabad

Copy to:

- All Departments (HODs/ in charges)
- A.O
- Notice Board of all the department



INDUCTION PROGRAMME

The Hospital recognises and believes that a good induction for all staff is key factor to ensure that staff settles into their new role, feel part of their team, and the organisation, and work safely, effectively and efficiently.

This document provides a guidance check list of activities that should be undertaken by all newly joined staff.

Activity

Tick the box once you complete the activity

1

V

Introduction to administrative staff

Introduction to hospital and hospital facility

Mission, vision and quality policy

Regarding projects going on

Employee right and responsibilities

Patient rights and responsibilities

Information regarding common policy

Tour to the hospital

Introduction of working department and staff and work culture

Job responsibility /description/working hours

Full name and Signature of employee:

Do. Megler B. Croswarni. Designation: Assistent Professor Date: 05/02/2020



Induction Training Feedback Form

What you feel about organization

Induction training programe was very well Organized & saidsferetory and prainly coiter in the fire limite. All necessary information regarding hospital is provided to you properly and clearly

Yes, All' necessary Information was pravided property & clearly.

Your suggestions

No suggestions

Please return this manual to AHA office within 2 Days of joining

Govt. Dental Collage and Hospital, Ahmedabad (Please Fill The Form In Block Letters.) Name of Employee: D. Megle B. Croscoconi Age:---31 Sex: female Resident Address: 012, Pengeoalor Tococa, Nes Law Schelen, Nen NCC grand, Ellisbuidg, A'bad. 30006 PIN 30006 Permanent Address: Pot Pot 129, Secitor Not 8/C. Gandhinger PIN-382008 Mobile No: 9425395551 Contact No in Case of Emergency: 9879621561 Designation: ASSistemt Projessos Date of Joining: 30 01 2020 Email Id: danegle goscamia gancil. Com

Name & Signature of employee: D.J. Meyler B. Croscocroni Wygg

Date: 05/02/2020



INDUCTION PROGRAMME

The Hospital recognises and believes that a good induction for all staff is key factor to ensure that staff settles into their new role, feel part of their team, and the organisation, and work safely, effectively and efficiently.

This document provides a guidance check list of activities that should be undertaken by all

Activity	Tick the box once you complete the activity
Introduction to administrative staff	
Introduction to hospital and hospital facility	
Mission, vision and quality policy	Y
Regarding projects going on	
Employee right and responsibilities	V
Patient rights and responsibilities	
Information regarding common policy	
Tour to the hospital	
Introduction of working department and staff and work culture	
Job responsibility /description/working hours	

Full name and Signature of employee:

Nipa Prajapati Niph Dr

Designation:

Assistant Professor, Dept of Orthodontics.

Date: 05/02/2020



Induction Training Feedback Form

What you feel about organization

GDCH is a well established institute. It has a very good infact startore with well qualified staff members All the facilities are available here. It has many advanced equipments tor better treatment outcome. There is a friendly atmosphere for all the students for studies. All necessary information regarding hospital is provided to you properly and clearly

YES

Your suggestions

Please return this manual to AHA office within 2 Days of joining



(Please Fill The Form In Division of Collage and Hospital, Ahmedabad
[
Name of Employee: DR. NIPA PRAJAPATI
Age:32 YRS Sex: FEMALE
Resident Address: 303, MITHILA-1
CIVIL STAFF QUATERS, OPP. TATA NACCAR
MECHANINACIAR, AHMEDABAD PIN 380016.
Permanent Address:SAME AS ABOVE
PIN PIN
Mobile No: <u>99259 82779</u>
Contact No in Case of Emergency: 99134 85499.
Designation: ASSISTANT PROFESSOR, DEPT OF ORTHODONTIC
Date of Joining:ろの10112020・
Email 1d: nipa. Orthodontist @ gmail. Om.

Name & Signature of employee: DR. NIPA PRAJAPATI

Gout

Date: 05/02/2020